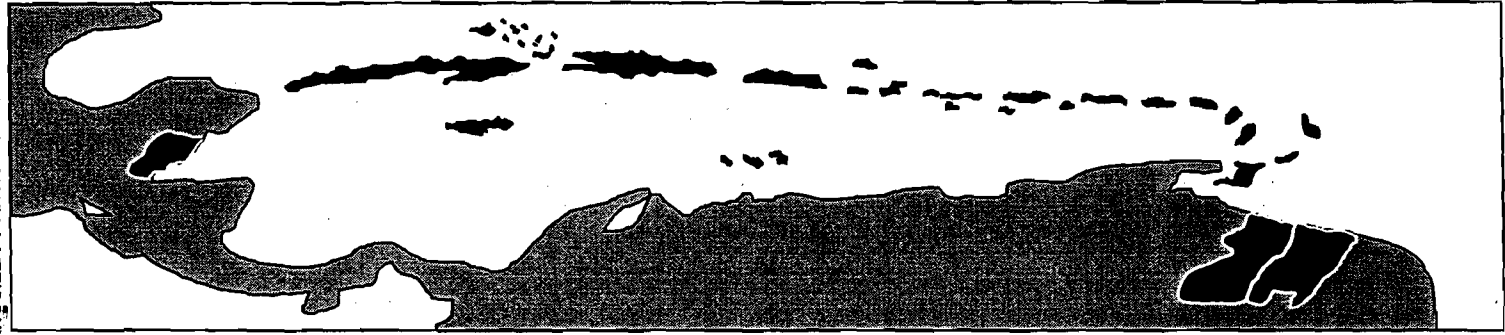




# UN ECLAC/CDCC

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PUERTO RICO . SAINT KITTS & NEVIS . SAINT LUCIA . SAINT VINCENT & THE GRENADINES . SURINAME . TRINIDAD & TOBAGO . U.S. VIRGIN ISLANDS .

Tenth Meeting of the Monitoring Committee  
of the CDCC  
6 March 2001  
Port of Spain, Trinidad and Tobago

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30 April 2001  
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## REPORT OF THE TENTH MEETING OF THE MONITORING COMMITTEE OF THE CARIBBEAN DEVELOPMENT AND COOPERATION COMMITTEE (CDCC)



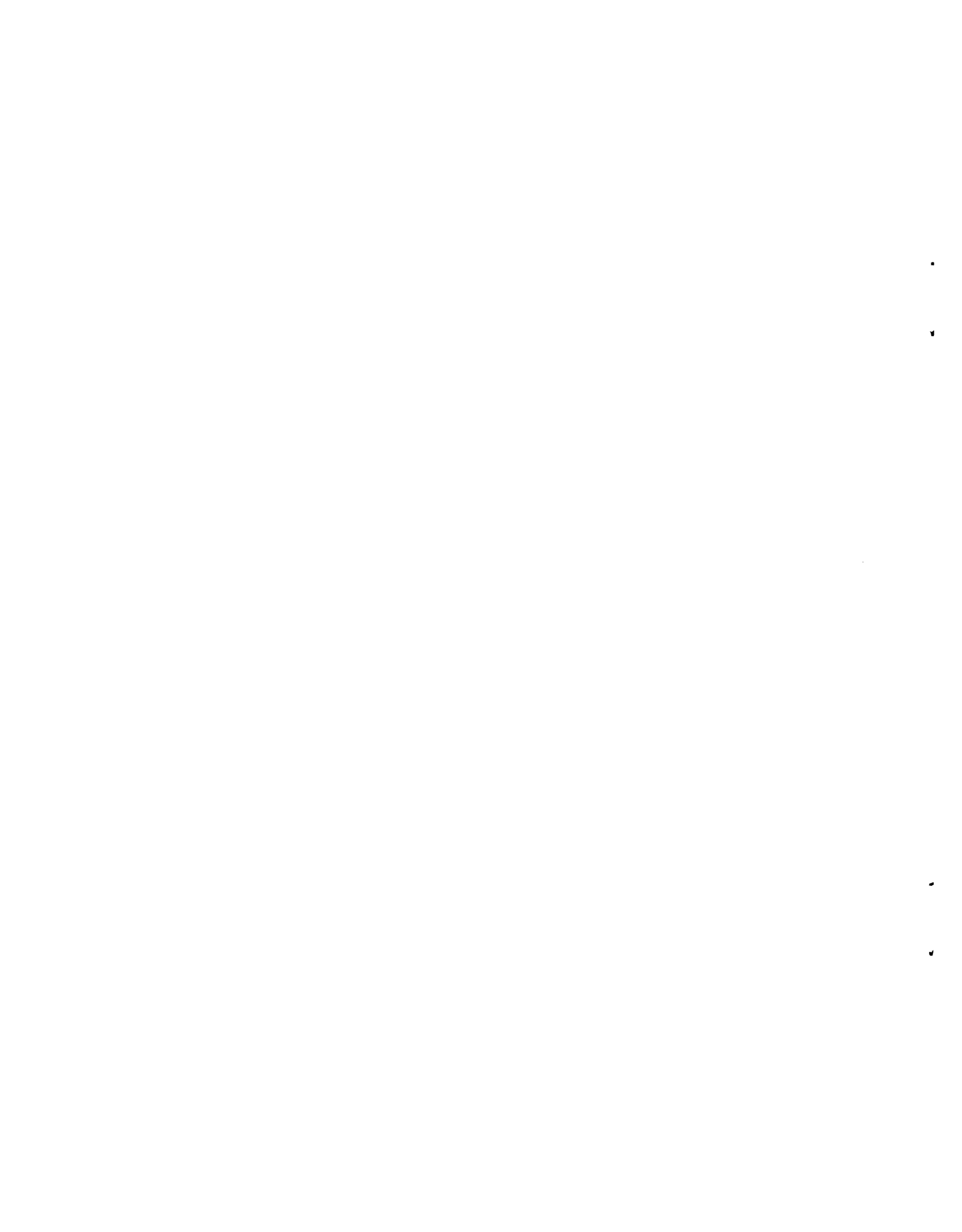
UNITED NATIONS  
ECONOMIC COMMISSION FOR LATIN AMERICA AND THE CARIBBEAN  
Subregional Headquarters for the Caribbean

CARIBBEAN DEVELOPMENT AND COOPERATION COMMITTEE



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**REPORT OF THE TENTH MEETING OF THE  
MONITORING COMMITTEE OF THE  
CARIBBEAN DEVELOPMENT AND COOPERATION COMMITTEE (CDCC)**

**Place and date of the meeting**

The tenth Meeting of the Monitoring Committee of the Caribbean Development and Cooperation Committee (CDCC) was held at the Subregional Headquarters for the Caribbean of the Economic Commission for Latin America and the Caribbean (ECLAC), Port-of-Spain, Trinidad and Tobago, on 6 March 2001.

**Attendance**

The meeting was attended by representatives of the following CDCC member countries: Antigua and Barbuda, Bahamas, Barbados, Belize, Cuba, Dominican Republic, Jamaica, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines and Trinidad and Tobago. Participating associate members were: Anguilla, British Virgin Islands, Montserrat, Netherlands Antilles and Puerto Rico. A list of participants appears as annex 1 to this report.

**Agenda item 1:  
Welcome remarks**

The Director of the ECLAC/CDCC secretariat extended welcoming remarks to the delegations as well as to the Secretary of the Commission and other colleagues from ECLAC Headquarters, Santiago. She stated that the primary focus of the meeting was to undertake the review of the Constituent Declaration of the CDCC in compliance with resolution 55(XVIII), the Chaguaramas Declaration, adopted at the eighteenth session of the Committee, Chaguaramas, Trinidad and Tobago, 30 March – 1 April 2000.

The Director reported that the year 2000 was a busy one for the ECLAC/CDCC secretariat. In addition to meeting its work programme targets, the secretariat had received numerous requests for technical assistance from member countries as well as from other regional institutions, such as the Caribbean Community (CARICOM) and the Eastern Caribbean Supreme Court. The secretariat responded to 70 such requests which covered a wide range of activities.

The Director drew particular attention to the continuing focus of the ECLAC/CDCC secretariat in the year 2000 on the conduct of macroeconomic and social assessments of the impacts of natural disasters. In addition, reference was made to two new projects aimed at addressing the long-standing problem of data insufficiency in the subregion, namely, the project on the construction of a social statistical and social indicators database and the trade statistics database project. The Director also informed the meeting that the secretariat would be

undertaking national studies in six countries towards the development of a subregional policy for the management of the yachting industry in the Caribbean.

Special mention was made of the Canadian International Development Agency (CIDA), the Department for International Development (DFID), the United Nations Educational, Scientific and Cultural Organization (UNESCO), the United Nations Fund for Women (UNIFEM), and the United Nations Development Programme (UNDP) as agencies that had been especially supportive of the secretariat's programmes.

The Director stated that the maintenance of a high degree of contact with member States was of the highest priority for the secretariat. This was reflected in the periodic briefings provided to the member States on developments within the subregion. These briefings extended to the provision of information briefs on issues under consideration at United Nations conferences and sessions.

In conclusion, the Director informed the meeting that, at the sixth Ordinary Session of the Ministerial Council of the Association of Caribbean States (ACS), ECLAC was formally recognized as one of the Founding Observers of that organization, in consideration of the role of the Subregional Headquarters in its establishment.

**Agenda item 2:  
Formal opening of the meeting**

Ms. Edwina Leacock, Permanent Secretary, Ministry of Enterprise, Development, Foreign Affairs and Tourism of Trinidad and Tobago, formally opened the meeting and welcomed participants to the session.

**Agenda item 3:  
Adoption of agenda**

The agenda for the meeting was as follows:

1. Welcome remarks
2. Formal opening of the meeting
3. Adoption of the agenda
4. Procedural matters and organization of work
5. Overview of recent activities of the ECLAC Subregional Headquarters for the Caribbean, Port of Spain
6. Summaries of recent resolutions adopted by the United Nations General Assembly which may be of special interest to member countries of the CDCC

7. Review of the CDCC:
  - i) Review of the Constituent Declaration: Objectives, goals, structures, mechanisms, processes and institutional relationships; incorporating the adoption of a "Revised Constituent Declaration";
  - ii) Review of Rules of Procedure of the CDCC;
  - iii) Adoption of Draft Rules of Procedure of the Monitoring Committee
8. Date and place of the nineteenth Session of the CDCC
9. Other matters
10. Closure

**Agenda item 4:  
Procedural matters and organization of work**

The Chair welcomed the participants to the meeting. The meeting elected the following Bureau by acclamation:

<u>Chairman:</u>	Trinidad and Tobago
<u>First Vice-Chairman:</u>	Cuba
<u>Second Vice-Chairman:</u>	Anguilla
<u>Rapporteur:</u>	Saint Kitts and Nevis

**Agenda item 5:  
Overview of recent activities of the ECLAC/CDCC secretariat**

The Director presented a report entitled "Implementation of the ECLAC/CDCC work programme 2000-2001 biennium", the reporting period of which ended in January 2001. The document detailed the activities undertaken by the secretariat in pursuance of its work programme under six headings:

- (a) Linkages with the global economy and competitiveness of the Caribbean;
- (b) Integration and regional cooperation;
- (c) Application of science and technology to development;
- (d) Information management for development;

- (e) Human and social development in the Caribbean; and
- (f) Environmental sustainability.

The activities were categorized under the broad rubrics of technical assistance, research, projects, meetings, publications and briefings. The Director pointed out that, in the period under review, ECLAC/CDCC had convened 22 meetings, published 12 substantive documents and prepared another 22 restricted publications. The secretariat had received a large number of requests for technical assistance from member countries; approximately 60 per cent of these requests being in the area of social development. The secretariat was able to respond to 70 such requests.

Among the activities highlighted in this context were the following:

(a) The conduct of workshops in St. Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines and Grenada on issues related to competitiveness and standards and the process of trade liberalization and its impacts on small economies in the Caribbean related to the FTAA negotiations;

(b) The conduct of a workshop in Grenada to familiarize the local science and technology community with the role of the media in the popularization of science and technology. In addition the secretariat had commissioned the preparation of video presentations which were intended to serve as a guide for the development of future projects;

(c) The formation of the Caribbean Digital Library Consortium which continued the cooperation under the Caribbean Information System for Social and Economic Planning (CARISPLAN) to disseminate information to member States;

(d) The preparation of a 10-country evaluative study on gender mainstreaming in the Caribbean. On the basis of the recommendations of this study, the secretariat, in collaboration with the Commonwealth Secretariat, convened a three-day training workshop for technical officers from 19 member countries of the CDCC;

(e) The provision of technical assistance to the Eastern Caribbean Supreme Court on the reform of laws in relation to the family, children and domestic violence;

(f) The preparation of a number of studies on the social and economic implications of migration, including return and intraregional migration; and

(g) The preparation of a comparative analysis of Aliens Landholding Legislation to assist in the development of land use and land alienation policy in the subregion.

The secretariat expected that all of the targeted outputs under the current work programme would be delivered.



**Agenda item 6:**  
**Summaries of recent resolutions adopted by the United Nations General Assembly  
 which may be of special interest to member countries of the CDCC**

The secretariat presented a summary of resolutions recently adopted by the United Nations General Assembly which might be of special interest to member countries of the CDCC (Document MONCOM 10/WP.5). Particular reference was drawn to the following:

- (a) General Assembly resolution 55/191, Further implementation of the outcome of the Global Conference on the Sustainable Development of Small Island Developing States;
- (b) General Assembly resolution 55/46, Implementation of the outcome of the World Summit for Social Development and the Special Session of the General Assembly in this regard;
- (c) General Assembly resolution 55/199, Ten-year review of progress achieved in the implementation of the outcome of the United Nations Conference on Environment and Development (UNCED);
- (d) General Assembly resolution 55/203, Promoting an integrated management approach to the Caribbean Sea area in the context of sustainable development; and
- (e) General Assembly resolution 55/186, Towards a strengthened and stable international financial architecture responsive to the priorities of growth and development, especially in developing countries, and to the promotion of economic and social equity.

**Agenda item 7:**  
**Review of the CDCC**

7.1 Review of the Constituent Declaration: Objectives, goals, structures, mechanisms, processes and institutional relationships; incorporating the adoption of a "Revised Constituent Declaration"

The ECLAC/CDCC secretariat presented the following documents for consideration of this agenda item:

- (a) LC/CAR/G.634, 12 February 2001. A Review of the Caribbean Development and Cooperation Committee (CDCC) incorporating a review of its Constituent Declaration and Rules of Procedure;
- (b) The CDCC into the New Millennium: Meeting the Challenges of the Future – A discussion Paper, 2 January 2000; and
- (c) MONCOM 10/WP.1 13, February 2001. Strengthening the CDCC: Review of its objectives and functions, its inter-institutional links and its programmatic and organic structure.

Participants were reminded that the mandate issued by the ministers in resolution 55(XVIII), adopted at the eighteenth session of the CDCC, Chaguaramas, Trinidad and Tobago, 30 March –1 April 2000, for the review of the CDCC and its basic documents was issued in the context of the simultaneous reiteration by the ministers of the continuing relevance of the organ. The task before the meeting was to develop draft revised texts for consideration by the nineteenth session of the CDCC in 2002.

Participants were urged to be mindful of the new global context which provided the background for the review exercise. Particular attention was drawn to the new text proposed for the preamble, which sought to give recognition to the transformed international environment characterized by, *inter alia*, the globalization processes fuelled by the communications technology and the entrenchment of market forces as the mainspring of the international economy. Also taken into account were the challenges presented by these new developments to the small States of the Caribbean. Other specific elements incorporated into the preamble included the decline in flows of Overseas Development Assistance (ODA), the issue of debt service obligations, the social vulnerability of subregional countries and the fundamental relevance of environmental issues. The participants were also invited to note those sections of the draft revised text of the preamble, which took into account the intensification of the integration efforts in the Caribbean subregion, reflected in such processes as the widening of CARICOM, the establishment of the ACS and the pivotal role assigned to ECLAC/CDCC with respect to the implementation and general follow-up within the subregion of the programmes of action adopted at global conferences. Finally, participants were asked to direct their attention to that section of the preamble which recognized the need for a further strengthened CDCC as a regional forum that was equipped to assist its member countries, including the Non-Independent Caribbean Countries (NICCs), in meeting the challenges presented by the new and still emerging international political and economic environment. The role of the ECLAC/CDCC secretariat in bringing the specific and unique concerns of islands in the Caribbean to the United Nations was also highlighted.

The draft revised text of the Constituent Declaration of the CDCC, as adopted by the tenth Meeting of the Monitoring Committee, appears as annex 2 to this document.

## 7.2 Review of Rules of Procedure of the CDCC

The review of the Rules of Procedure of the CDCC incorporated, *inter alia*, the codification of a number of elements that had emerged over the years of the Committee's existence. It also took account of a number of more recent developments, including the new rules and functioning envisaged for the organ. A text embodying the draft revised Rules of Procedure of the CDCC, as recommended by the Monitoring Committee, appears as annex 3 to this document.

### 7.3 Adoption of Rules of Procedure of the Monitoring Committee

Reflecting the status of this Committee as an entity that had evolved since the inception of the CDCC in 1975, the opportunity of the review exercise was utilized to formalise its existence and also to equip it with its own rules of procedure. The draft revised text adopted in this regard appears as annex 4.

#### **Agenda item 8: Date and place of the nineteenth Session of the CDCC**

The secretariat agreed to work towards the convening of the nineteenth Session of the CDCC in the first quarter of 2002.

#### **Agenda item 9: Other matters**

##### (a) ECLAC as Founding Observer of the ACS

The meeting was provided with details relating to the formal recognition of ECLAC as a Founding Observer of the ACS.

##### (b) Regional Preparation for the review of the progress in the implementation of commitments made at the Earth Summit: Rio+10

This information item was presented by the Secretary of the Commission. In his presentation, it was reported that following extended discussions among ECLAC, the United Nations Environment Programme (UNEP) and the Department for Economic and Social Affairs (DESA), agreement had been reached on a joint approach to the organization of the preparatory process for Rio+10, which was hereinafter to be referred to as Johannesburg 2002, in the Latin American and Caribbean region. A regional Latin American and Caribbean preparatory meeting will be held in Rio de Janeiro, Brazil, from 22 to 24 October 2001, jointly convened by ECLAC and UNEP. At this forum there will be a high-level panel on "Financing for sustainable development", which would focus essentially on the financing of the implementation of the SIDS POA. The agenda will also include a presentation of country situational reports; a presentation by non-governmental organizations (NGOs), and the presentation of a regional document jointly prepared by ECLAC and UNEP.

The Secretary of the Commission informed the meeting that as part of the preparatory process for Johannesburg 2002, four subregional meetings would be held, respectively, in the Caribbean, the Andean subregion, the Southern Cone and Meso-America. The subregional meeting for the Caribbean is expected to convene by June 2001. It was envisaged that funding for these meetings would be secured from DESA and UNEP to support the attendance of country delegations. Invitations to these meetings would be issued jointly by ECLAC and UNEP. The entire membership of the CDCC would be invited to both the subregional preparatory meeting for the Caribbean and the regional preparatory meeting.

The Secretary of the Commission informed the meeting that Cuba had offered to host the Caribbean subregional preparatory meeting over the period 28 to 29 June 2001. This offer was endorsed by the delegations of Antigua and Barbuda, Belize, the Dominican Republic and Trinidad and Tobago and subsequently by the meeting, as a whole. The meeting also expressed support for the joint responsibility assumed by ECLAC and UNEP in the regional preparatory process for Johannesburg 2002, as outlined by the Secretary of the Commission.

**Agenda item 10:  
Closure**

The meeting ended with the Director of ECLAC/CDCC thanking participants for the useful contributions made on the various issues discussed.

## RECOMMENDATIONS

### Agenda Item 7(i):

#### **Review of the Constituent Declaration: Objectives, goals, structures, mechanisms, processes and institutional relationships; Incorporating the adoption of a "Revised Constituent Declaration"**

- The meeting recommended adopting a proposed revised text containing changes to the text of the document MONCOM 10/WP.1 and to its annexes, including Annex III that reviewed the Rules of Procedure of the CDCC.
- In order to ensure that the texts adopted conformed with United Nations practice, the secretariat undertook to refer them to the Office of Legal Affairs, United Nations, New York, and to keep member countries informed of all relevant developments.



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University of the West Indies/Sustainable Economic Development Unit (UWI-SEDU)

Ms. Marlene Attzs

### **C. ECLAC system**

#### ECLAC Headquarters, Santiago, Chile

Mr. Daniel Blanchard, Secretary of the Commission and Head of CELADE

Ms. Miriam Krawczyk, Chief, Department of Programme Planning and Operations

#### ECLAC Subregional Headquarters for the Caribbean, Port-of-Spain

Ms. Len Ishmael, Director

Mr. Erik Blommestein, Economic Affairs Officer

Mr. Lancelot Busby, Economic Affairs Officer

Ms. Roberta Clarke, Social Affairs Officer

Ms. Sonia Cuales, Social Affairs Officer

Mr. Radcliffe Dookie, Associate Programme Officer

Mr. Arthur Gray, Regional Economic Adviser

Mr. Michael Hendrickson, Economic Affairs Officer

Ms. Sandra John, Chief, Caribbean Documentation Centre

Mr. Kavazeua Katjomuise, Associate Economic Affairs Officer

Ms. Asha Kambon, Social Affairs Officer

Ms. Helen McBain, Economic Affairs Officer

Mr. Noel Watson, Economic Affairs Officer

Annex 2

**DRAFT REVISED**

**CONSTITUENT DECLARATION OF THE  
CARIBBEAN DEVELOPMENT AND COOPERATION COMMITTEE  
(CDCC)**



**DRAFT REVISED CONSTITUENT DECLARATION OF THE  
CARIBBEAN DEVELOPMENT AND COOPERATION COMMITTEE**

We, the Ministers of the Caribbean Development and Cooperation Committee (CDCC):

Recalling the establishment of the CDCC, hereinafter referred to as “the Committee”, as a permanent subsidiary body of the Economic Commission for Latin America and the Caribbean (ECLAC), in 1975;

Recognizing the significant and path-breaking contribution of the CDCC since its inception, to the intensification of cooperation and integration among the countries of the Caribbean and to the development of the subregion as a whole;

Recognizing, in particular, the fundamentally transformed international environment that has emerged during recent decades as a result of the intensification of the globalization of economic relations, as well as the other significant changes that have been brought about in the operational environment of the CDCC at the regional level, with implications for the overall effectiveness of the organ in the delivery of its mandate;

Recognizing also that the globalization process, fuelled by communications technology, coincides with the entrenchment of market forces as the mainspring of the international economy and with the establishment of a rules-based system to govern international trade centred on the World Trade Organization (WTO);

Recognizing, further, that these developments at the global level present particular challenges to the sustainable development of the small States of the Caribbean which must already contend with a number of vulnerabilities that are inherent in their geo-economic, social and environmental profiles and which translate into specific problems that impede their achievement of such development;

Recognizing, also, that these challenges are inextricably linked to the small size of these States and are reflected in, inter alia, their narrow range of resources, which forces undue specialization; their small domestic markets, which offer little scope for economies of scale; and their excessive dependence on international trade, which renders them acutely vulnerable to global events;

Taking into account the efforts being made by the countries of the Caribbean to enhance their economic competitiveness, including efforts aimed at the diversification of their economies and the execution of wide-ranging institutional reforms;

Taking into account, also, the significant decline in flows of Overseas Development Assistance (ODA) which coincides with the increasing trend towards the removal of preferential terms of access hitherto enjoyed by these countries in their principal export markets;

Taking into account, also, the retarding effects of the debt service obligations which compromise the long-term development prospects of Caribbean countries while inducing drastic reductions in the levels of welfare and in the general standard of living of the affected populations;

Taking into account the new or enhanced areas of social vulnerability of regional countries arising from, inter alia, the effects of global phenomena, such as international organized crime, money-laundering and HIV/AIDS, all of which also impact on their productive capacity and thus on their economic prospects;

Taking into account the fundamental relevance of environmental issues to the overall development process, as recognised and entrenched in the Programme of Action for the Sustainable Development of Small Island Developing States (SIDS POA) adopted at the United Nations Global Conference on the Sustainable Development of Small Island Developing States (UNGCSIDS) which convened in Barbados, in 1994;

Recognizing the many constraints encountered by the small island developing States of the Caribbean in the effective and sustained implementation of that Programme of Action, whether of a financial nature, or related to institutional capacity, or other factors;

Taking into account the vital importance of the Caribbean marine environment to the countries of the subregion in the social, political, economic and environmental spheres;

Recognizing also, that the significance of environmental issues is magnified in the context of the fragile ecosystems of these small island or coastal States for which the environment is the key resource, as evidenced by, inter alia, the significant contribution of the tourism industry to their economic and social development and the corresponding demands made by the industry on the environment;

Emphasizing the importance of the early implementation of the initiative being promoted by the member countries of the Association of Caribbean States (ACS) within the United Nations General Assembly (UNGA), for the international recognition of the Caribbean Sea as a Special Area in the context of sustainable development;

Taking into account the intensification of integration efforts in the Caribbean region, reflected in the widening and deepening of existing regional processes such as the Caribbean Community (CARICOM); and the creation of new institutions, such as the ACS, established in 1995, as an organization for consultation, cooperation and concerted action among the States, countries and Territories of the Wider Caribbean;

Recognizing the unprecedented, high level of collaboration that has developed among regional organizations such as CARICOM, the Latin American Economic System (SELA), the ACS and the ECLAC/CDCC, reflecting, inter alia, the complementary nature of their activities and work programmes, as well as the basic commonality of social, political, economic and environmental concerns that exist among the countries of the region;

Taking into account the status of ECLAC as a Founding Observer within the ACS in recognition of its contribution to the integration process in the Wider Caribbean subregion;



Recognizing also, the intensification, over recent decades, of cooperative relations between the member countries of the CDCC and their counterparts in Latin America, as evidenced by, inter alia, the conclusion of a large number of agreements in various fields, between and among the respective groups of countries, including the conclusion of agreements at the interregional level and between integration Secretariats;

Recognizing the utility of formalizing cooperation agreements for the further strengthening of inter-institutional relations aimed at the development and exploitation of synergies with other regional and regionally-based organizations, including regional banks; with third countries and groupings of countries; and with the agencies, funds and programmes of the United Nations system;

Recognizing that all cooperation mechanisms must be guided by the principles of the sovereign equality of States, solidarity and mutual benefit, without discrimination on the basis of differences in political, economic and social systems;

Reaffirming, in the spirit of various United Nations resolutions, that the countries of the Caribbean subregion have the inalienable right to exercise permanent sovereignty over their natural resources and economic activities and that they are united in mutual support and solidarity against any form of economic coercion that might be used against any of them for having exercised their legitimate rights;

Recognizing the roles of the CDCC as a coordinating body for the development and promotion of cooperation activities towards the sustainable development of its member countries and as an advisory and consultative body to the Executive Secretary of ECLAC on issues of particular relevance to Caribbean countries;

Taking into account the recognized role of the CDCC as a unique forum within the United Nations system that provides a nexus between the articulation of regional positions on issues of concern, within the region, prior to their articulation at regional, hemispheric or global conferences and their translation into policies at the regional and national levels; and providing the mechanism by which the specific concerns of the subregion are brought to the United Nations;

Taking into account, also, the pivotal role assigned to the ECLAC/CDCC with respect to the implementation and general follow-up, within the subregion, of the Programmes of Action adopted at global conferences.

Conscious of the need to address critical issues and to provide policy advice and other technical cooperation programmes, including training, in consultation with member countries, in, inter alia, the spheres of sustainable human and social development, incorporating, among other elements, poverty alleviation, social equity and gender equity, in the context of sound environmental management practices and a pattern of production and trade development that is also compatible with such practices;

Recognizing the strengthened and expanded institutional capacity that has been acquired by the ECLAC/CDCC secretariat in the fields of sustainable human development; economic and social cooperation; and environmental issues, including the assessment of the macroeconomic,

social and environmental effects of natural disasters, that can be of effective assistance to Caribbean countries in their pursuit of increased levels of cooperation and integration towards their sustainable development;

Recognizing the need for a further strengthened CDCC as a regional forum that is equipped to assist its member countries, including the NICCs, in meeting the challenges presented by the ongoing transformation of the international, political and economic environment through, inter alia, the development of consensus towards the implementation of cooperation policies and programmes, including the sharing of experiences, in areas of critical importance to their sustainable development and for the coordination of positions for articulation in other regional, hemispheric or global forums and with third countries and groupings of countries;

Determined to satisfy the legitimate aspirations of their peoples for development and progress;

Declare their political will and their resolution to:

Provide for a strengthened CDCC through the adoption of the present document, together with the two documents annexed hereto, entitled, respectively, "Functions and Rules of Procedure of the Caribbean Development and Cooperation Committee" and "Rules of Procedure of the Monitoring Committee", all of which, taken together, represent a revision of the Constituent Declaration and Rules of Procedure of the CDCC adopted at the Meeting which convened in the City of Havana, Cuba, from 31 October - 4 November 1975 to inaugurate the CDCC as a permanent subsidiary body of ECLAC.

## **Chapter I CHARACTERISTICS AND GOALS**

### Article 1

The Caribbean Development and Cooperation Committee (CDCC) is a permanent body of the Economic Commission for Latin America and the Caribbean (ECLAC).

### Article 2

The fundamental goals of the CDCC are:

- The economic and social development of its member countries, advancing progressively towards the integration of their economies, taking into account the challenges faced by the countries of the subregion in the increasing globalization of the world economy, which requires the promotion of cooperation and integration among the member countries through the implementation of joint projects, the exchange of experiences and other mechanisms that contribute to these ends;
- Promoting cooperation among the member countries and between them and the integration and cooperation groupings in Latin America and the Caribbean, in particular the Association of Caribbean States (ACS) and the Caribbean Community (CARICOM), as well as utilizing the experience accumulated by other agencies which would contribute to the achievement of the objectives of cooperation among the Caribbean countries.

## **Chapter II**

### **OBJECTIVES AND FUNCTIONS**

#### Article 3

The objectives shall be the following:

- To promote and strengthen economic and social cooperation and integration among the countries of the Caribbean and to promote cooperation between them and the countries and integration processes of Latin America and the Caribbean;
- To promote the sharing of information and experiences among its membership;
- To promote coordination among Caribbean countries for the adoption of common positions and strategies on economic and social issues, to be presented at international forums and agencies and in their relations with third countries and groupings of countries.

#### Article 4

The functions of the Committee shall be the following:

- To promote the optimum utilization of the subregion's human, natural, technical and financial resources for the execution of projects, exchange of experience and mutual cooperation in the areas of interest to the countries of the Caribbean;
- To pursue measures that will allow the member countries to obtain remunerative prices, secure stable export markets for their commodities, manufactured goods as well as services, and to increase their negotiating strength in international forums;
- To carry out actions aimed at obtaining financial resources from international agencies, the cooperation agencies of the developed countries; regional development funds and banks, and other sources, for use in common projects for the benefit of the subregion's economic and social development;
- To promote Caribbean cooperation for the creation, development, adaptation and exchange of technology and technical and scientific information, as well as the further development and utilization of human, educational, scientific and cultural resources;
- To promote and stimulate the development and coordination of transportation and communications; cooperation in the fields of tourism; environmental conservation, rehabilitation and preservation; and in the identification, development and optimum utilization of the energy resources of the subregion;
- To promote the development of policies and activities linked to health, education and training, as well as to other spheres of social development, towards the sustainable development of the countries of the subregion;

- To coordinate and execute pertinent activities, in conjunction with CARICOM, in the implementation of actions derived from the implementation of the Programme of Action for the Sustainable Development of Small Island States;
- To foster cooperation toward the further strengthening of relations among the countries and peoples of the subregion through the establishment of cultural exchange programmes;
- To offer effective assistance in cases of emergencies and situations resulting from natural disasters and to promote cooperation in capacity-building in the field of meteorology with a view to reducing the harmful effects of hurricanes and tropical storms;
- To promote and undertake, as appropriate, the execution of measures to enhance the capacity of the countries of the subregion in the area of statistics;
- To exercise solidarity in the face of any type of economic action, pressure or coercion, whether collective or unilateral, against any of the countries of the subregion that exercises its legitimate right to defend its national sovereignty;
- To function as a "think-tank" in support of sustainable human development, embracing the economic, social and environmental dimensions of development,
- To develop and utilize the available mechanisms, such as meetings of experts, workshops and national consultations in preparation for global conferences, including the adoption of common positions; as well as the follow-up of the outcomes of such conferences;
- To cooperate in the adoption of concrete measures aimed at the sustainable development of the member countries of the Committee, and to promote initiatives to strengthen cooperation among them, pursuant to the provisions of the present Constituent Declaration.

### **Chapter III MEMBERS**

#### Article 5

The membership of the CDCC shall comprise the States within the sphere of action of the ECLAC Subregional Headquarters for the Caribbean, in addition to Cuba, Haiti and the Dominican Republic, as member States and associate members, in accordance with their constitutional status.

Membership of the CDCC may be acquired by interested subregional countries through the presentation of a written indication of interest to the secretariat which will table the issue at the next scheduled meeting of the Monitoring Committee at which a resolution embodying a recommendation to the ministerial meeting will be adopted.

## **Chapter IV STRUCTURE**

### Article 6

The structure of the CDCC shall comprise the following:

- The Meeting of Ministers;
- The Monitoring Committee;
- The secretariat;
- Such other bodies as may be established by the Meeting of Ministers.

### Article 7

The Meeting of Ministers shall be governed by the Functions and Rules of Procedure of the CDCC.

### Article 8

The Monitoring Committee shall be governed by its own Rules of Procedure as approved by the Meeting of Ministers.

### Article 9

The secretariat of the CDCC shall be the secretariat of the ECLAC acting principally through the Subregional Headquarters for the Caribbean. In the execution of its functions, the secretariat shall be guided by the principles, objectives and functions of the CDCC as contained in this Declaration.

## **Chapter V MEETINGS**

### Article 10

Regular meetings of ministers shall be held every two years and shall be preceded by a meeting of the Monitoring Committee. The Meeting of Ministers shall be governed by the Rules of Procedure of the CDCC. The Chair of the meetings shall follow the principle of rotation among the member countries. The meetings shall convene on dates that facilitate the transmission of relevant decisions to ECLAC's Ad-hoc Working Group established pursuant to United Nations General Assembly resolution 553(XXVI). Special meetings shall be held in accordance with the Rules of Procedure of the CDCC. The meetings shall be convened by the Director of the ECLAC Subregional Headquarters for the Caribbean, in coordination with the Chairman of the meeting.

### Article 11

The regular meetings of the Monitoring Committee shall be held annually. The Monitoring Committee shall be governed by its own Rules of Procedure. The venue of meetings of the Monitoring Committee shall be the secretariat of the ECLAC Subregional Headquarters for the Caribbean, unless a member country requests to host the meeting, within the time period stipulated by its Rules of Procedure.

Member countries offering to host meetings will be required to assist in meeting any additional costs that might be incurred.

## **Chapter VI GENERAL PROVISIONS**

### Article 12

The working languages of the Committee should be English, French and Spanish. Attempts will be made to present the main documents in at least two of the working languages.

### Article 13

Amendments to the present Constituent Declaration, as well as the suspension of any of its provisions, shall be adopted by the Meeting of Ministers and must be approved by two thirds of the members represented. The amendments or suspensions in question should take into account the character of the CDCC as a permanent body of ECLAC.

Annex 3

**DRAFT REVISED**

**FUNCTIONS AND RULES OF PROCEDURE OF THE  
CARIBBEAN DEVELOPMENT AND COOPERATION COMMITTEE  
(CDCC)**





# **DRAFT REVISED FUNCTIONS AND RULES OF PROCEDURE OF THE CARIBBEAN DEVELOPMENT AND COOPERATION COMMITTEE**

## **Chapter I COMPOSITION AND POWERS**

### Article 1

The Caribbean Development and Cooperation Committee (CDCC), hereinafter referred to as “the Committee”, is a permanent body of the Economic Commission for Latin America and the Caribbean (ECLAC), at the governmental level, created by resolution 358(XV1) of the sixteenth Session of ECLAC.

### Article 2

The Meeting of Ministers, hereinafter referred to as “the Meeting” shall be the supreme organ of the Committee.

### Article 3

The Committee shall report to ECLAC, which, in turn, shall report to the Economic and Social Council (ECOSOC).

### Article 4

The Committee shall be composed of a minister designated by each member State and associate member. In the event that any minister is unable to attend a meeting, he or she may be represented by an alternate representative designated by his or her government.

### Article 5

Ministers may be accompanied by such alternate representatives, advisers and experts as may be designated by their governments. Such alternate representatives, advisers and experts may represent their respective ministers and shall have the right to speak and to vote at any meeting of the Committee or of its subsidiary bodies.

### Article 6

The credentials of the delegations of member States and associate members in respect of the Meeting shall be delivered to the secretariat of the Subregional Headquarters of ECLAC for the Caribbean before the commencement of the Meeting in question.

## **Chapter II OBJECTIVES**

### Article 7

The fundamental objective of the Meeting is to exercise the powers conferred upon it by the Constituent Declaration of the Caribbean Development and Cooperation Committee, with respect to the promotion of subregional cooperation and integration in the Caribbean area; the promotion of cooperation between Caribbean countries and their Latin American counterparts, including the integration processes and the adoption of positions in relation to third countries and groups of countries.

## **Chapter III FUNCTIONS OF THE MEETING**

### Article 8

The functions of the Meeting are as follows:

- (a) To discuss and propose subjects of common interest in spheres lying within the competence of the CDCC, allowing the adoption of common positions to be taken at international forums and negotiations;
- (b) To discuss, revise and approve the biennial work programme of the ECLAC Subregional Headquarters for the Caribbean, ensuring that it corresponds to the subregion's interests and contains a clear breakdown of activities together with their financial implications. This work programme shall be identified with that of the CDCC.
- (c) To discuss and propose subregional and multilateral cooperation programmes and projects which could form part of the biennial work programme of the ECLAC Subregional Headquarters for the Caribbean. Within this context, the meeting may approve technical meetings, research and studies required for the achievement of the objectives of greater economic integration and cooperation in the Caribbean, to propose concrete measures to governments for the attainment of these objectives;
- (d) To indicate to the secretariat the actions to be pursued in its contacts with the countries of Latin America, as well as the cooperation and integration groupings in that region;
- (e) To discuss and approve the final report of each Meeting, including resolutions.

## **Chapter IV FREQUENCY AND CONVENING OF THE MEETING**

### Article 9

The regular sessions of the Meeting shall convene every two years. They shall be preceded by a meeting of the Monitoring Committee. The sessions of the Meeting shall be convened on dates which permit the timely presentation of their reports to the session of ECLAC.

#### Article 10

Each Meeting shall determine the dates and venue of the next Meeting. Sessions of the Meeting shall normally convene at the ECLAC Subregional Headquarters for the Caribbean. Requests from member States or associate members to host specific meetings should be formally presented to the secretariat at least three months in advance of the date identified for the Meeting. Should no such requests be presented to the secretariat, the Director of the ECLAC Subregional Headquarters for the Caribbean may consult with the member States and associate members to ascertain the existence, or otherwise, of any interest to host any given meeting. The secretariat shall immediately notify the member States and associate members of any such interest as might be expressed.

#### Article 11

The Director of the ECLAC Subregional Headquarters for the Caribbean, in consultation with the current chairperson, shall give written notice of the convening of each meeting to member States and associate members. Such notice shall be given at least sixty calendar days prior to the date proposed for the commencement of the meeting and shall convey, inter alia, the precise dates and venue, as well as the provisional draft agenda of the meeting.

#### Article 12

The working documents for the meeting and for the Monitoring Committee should be circulated to member States and associate members by the secretariat of the ECLAC Subregional Headquarters for the Caribbean thirty days in advance of the date stipulated for the convening of the meeting.

#### Article 13

In addition to the regular sessions referred to in Article 8 of these Rules, special meetings may be convened in the following cases: when the Meeting so decides; when a member State, supported by at least one third of the membership, so requests; or when the Chairman, in consultation with the Director of the ECLAC Subregional Headquarters for the Caribbean, and supported by at least one third of the membership, so requests. When proposals for the convening of special meetings are presented, due regard is to be paid to the financial implications.

### **Chapter V THE BUREAU OF THE MEETING**

#### Article 14

The Bureau of the Meeting shall comprise the Chairperson, three Vice-Chairpersons and the Rapporteur. The election of the Bureau shall take place at a meeting of the Heads of Delegations of the member States and associate members convened immediately prior to the inauguration of the Monitoring Committee and directed by the Chairperson of the preceding Meeting or by his or her representative. This meeting of Heads of Delegations shall also adopt the agenda, as well as the programme of work, for the Meeting.

#### Article 15

Members of the Bureau shall hold office for the duration of the Meeting and until the convening of the next regular Meeting. The Bureau shall also stand in respect of any extraordinary meetings that may be convened during the intervening period. The Chairperson shall be entrusted with the oversight of

the fulfilment of the provisions of the Constituent Declaration, as well as of the Rules of Procedure of the CDCC; the Resolutions approved by the meeting; and any relevant decisions adopted by the meeting or arising from the Constituent Declaration and the said Rules of Procedure.

#### Article 16

In the absence of the Chairperson of the Meeting, whether from a session or from a part thereof, the respective Vice-Chairpersons shall carry out the function of chairperson in the order in which they were elected.

#### Article 17

The Director of the ECLAC Subregional Headquarters for the Caribbean shall perform the duties of Secretary to the Meeting.

### **Chapter VI QUORUM AND VOTING**

#### Article 18

A quorum shall consist of two thirds of the member countries. The Secretary of the Meeting shall be responsible for the verification of the credentials of delegations and of the quorum. The Secretary shall accordingly advise the Chairman of the Meeting about the quorum and the latter shall make the formal decision on the matter.

#### Article 19

The existence of a quorum may be verified at any time during the course of the Meeting. Should the stipulated quorum not exist, the Secretary shall accordingly advise the Chairperson of the Meeting who shall make the formal decision on the matter. Resolutions adopted up to that moment shall maintain their validity.

#### Article 20

Seven days prior to the date stipulated for the convening of the Meeting, the Director of the ECLAC Subregional Office for the Caribbean, in consultation with the Chairperson of the Meeting, shall verify the existence of a quorum. Should the stipulated quorum not exist, the Director shall carry out the pertinent consultations with the member countries with a view to obtaining same. In the event that a quorum cannot be achieved within a period of five days, the Director, in consultation with the Chairperson, shall notify all the CDCC members of the new dates proposed for the meeting.

#### Article 21

Each member State shall have the right to one vote. However, the meeting shall seek to adopt its resolutions and decisions on procedural matters by consensus. In the event such consensus is not achieved, resolutions may be adopted by a simple majority of the member States present.

#### Article 22

The decision on whether a matter is procedural or substantive shall be made by the Chairperson of the Meeting. Any appeal of this ruling shall be immediately submitted to a vote and the decision of the Chairperson shall prevail unless the appeal is approved by a simple majority of the member States present.

#### Article 23

Voting shall be conducted by a show of hands. After the commencement of voting has been announced by the Chairperson, no delegate may intervene except on a point of order related to the manner in which the voting is being carried out.

#### Article 24

The Chairperson of the Meeting shall not participate in the vote, unless he or she is the sole representative of his or her country.

### **Chapter VII DELIBERATIONS AND RESOLUTIONS**

#### Article 25

At the commencement of the plenary session, the Director of the ECLAC Subregional Headquarters for the Caribbean shall present a report on the activities carried out by the secretariat since the preceding Meeting.

#### Article 26

Debates, general statements and the adoption of resolutions shall take place in the plenary sessions of the Meeting.

#### Article 27

Working groups may be established to deal with specific issues. Such working groups shall submit reports and, as appropriate, working documents for the consideration and approval of the Meeting.

#### Article 28

The Chairperson of the Meeting shall open and adjourn each session, recognize speakers in the order in which they request the floor, decide on points of order, submit issues to a vote and proclaim the resolutions adopted by the Meeting. The Meeting shall convene in closed session except for the inaugural and closing segments, as well as commemorative sessions.

#### Article 29

The Chairperson of the Meeting may propose a time limit for interventions, a limit on the number of speeches by each delegation on a single topic, closure of the list of speakers, suspension or closure of debate and the suspension or adjournment of the session. The Chairman may call the attention of the speaker to the fact that his or her observations are not pertinent to the topic under discussion.

### Article 30

The order in which motions are considered shall be as follows: suspension of the session, adjournment of the session, postponement of debate on the matter under discussion, closure of debate on the matter under discussion.

### Article 31

The proponent of a motion may withdraw it at any time before it comes up for a vote, provided that said motion has not been the subject of an amendment. However, a motion, which has been withdrawn may be presented again by another delegation. Once approved or rejected, a motion may not be examined again.

### Article 32

Any draft resolution or decision for incorporation into the report and which is to be submitted for consideration at the plenary sessions, must be circulated to delegations, at least twenty-four hours beforehand, unless it is decided otherwise.

### Article 33

At the final stages of the Meeting, the Rapporteur shall present the corresponding draft report, including any draft resolutions for the consideration of the Meeting.

## **Chapter VIII OBSERVERS**

### Article 34

Any non-member State from the Latin American region and any intergovernmental or international agency whose activities are related to those of the CDCC, may be invited to attend meetings of the Committee in an observer capacity. Such invitations may be issued to international agencies which do not belong to the United Nations system and also to Special Guests with whom the Committee maintains working relations.

### Article 35

Observers shall not have the right to vote. However, they may make interventions and present proposals, through the delegation of a member State, unless permitted by the Chairperson to do so in their own right.

**Chapter IX**  
**GENERAL PROVISIONS**

Article 36

The working languages of the CDCC should be used at the meetings. Official press statements may be released by the Chairperson and the Secretary of the Meeting.

Article 37

Member States and associate members are responsible for their attendance at Meetings.

Article 38

Amendments to these Rules of Procedure shall be adopted at a meeting of ministers and must be approved by two thirds of the member States present.

Article 39

Circumstances not foreseen in these Rules of Procedure shall be analyzed and decided upon by the Meeting, in accordance with the rules and practice of ECLAC and of the United Nations.

Article 40

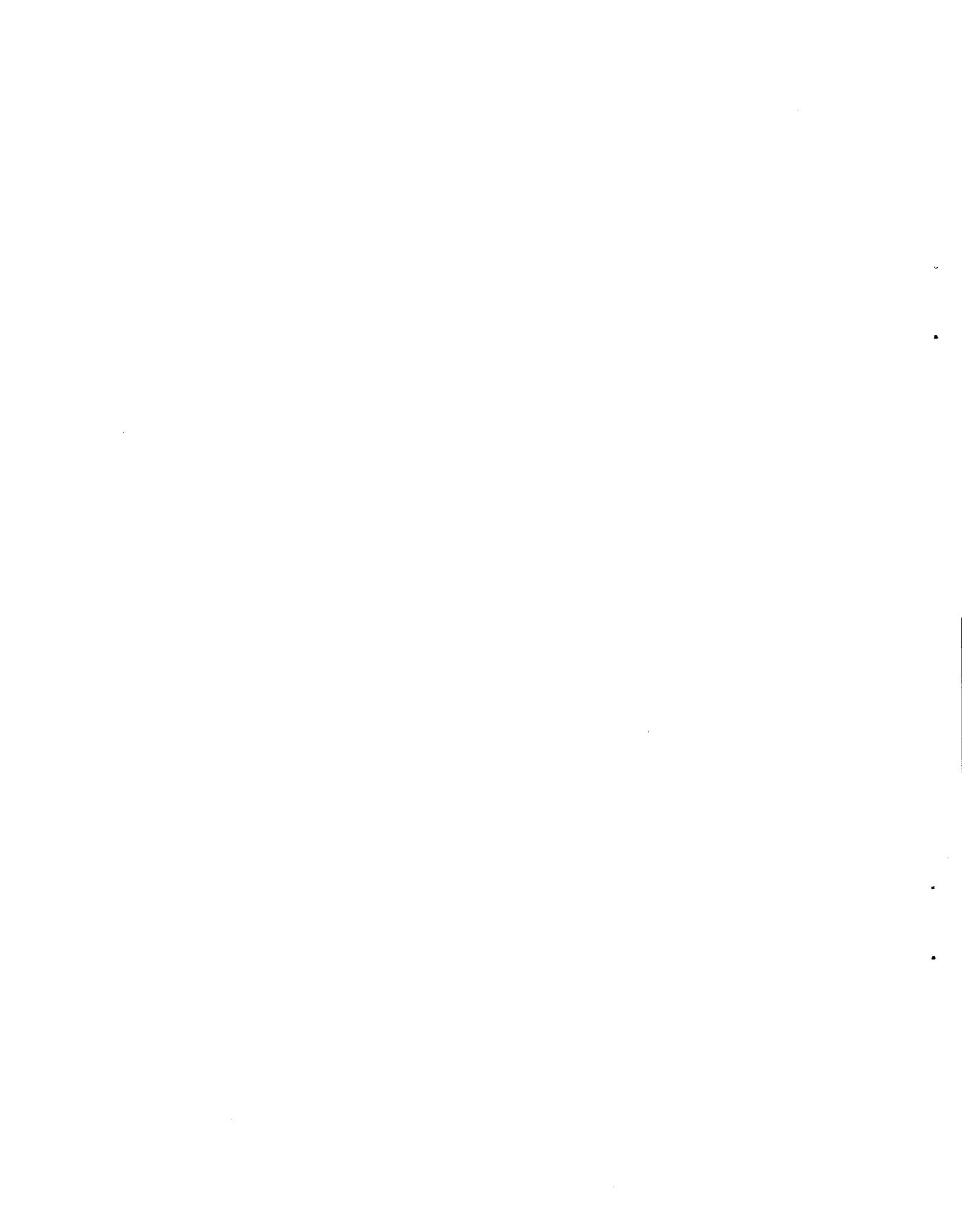
Any initiative which violates or contradicts the present Rules of Procedure shall be considered invalid.





Annex 4

**DRAFT**  
**RULES OF PROCEDURE OF THE MONITORING COMMITTEE**



**DRAFT**  
**RULES OF PROCEDURE OF THE MONITORING COMMITTEE**

Chapter I  
**FREQUENCY AND CONVENING OF MEETINGS**

**Article 1**

The Monitoring Committee, hereinafter referred to as “the Committee”, shall meet once per year. Meetings shall normally be held at the Economic Commission for Latin America and the Caribbean (ECLAC) Subregional Headquarters for the Caribbean.

**Article 2**

In the years in which the CDCC convenes at ministerial level, the meeting of the Committee shall convene immediately prior to the CDCC meeting at the same venue.

**Article 3**

Special meetings may be held at the request of the Chairperson of the Meeting of Ministers of the CDCC or of the Director of the ECLAC Subregional Headquarters for the Caribbean provided that the corresponding proposal is approved by a simple majority of CDCC member States.

**Article 4**

The Director of the ECLAC Subregional Headquarters for the Caribbean, in consultation with the Chairperson of the CDCC Meeting of Ministers, has the responsibility for convening meetings of the Committee. Meetings shall be convened by means of written notification to all member countries. The convening notice shall contain, inter alia, the official announcement of the meeting, the proposed dates and venue of the meeting, the provisional agenda, and a request for confirmation of attendance by the members of the CDCC.

**Article 5**

Convening notices shall be issued at least sixty calendar days prior to the dates proposed for the meeting and for the preparatory meeting of experts. Documentation for the meeting shall normally be circulated by the secretariat of the ECLAC Subregional Headquarters for the Caribbean thirty days prior to the date proposed for the meeting.

## Chapter II AUTHORITIES

### Article 6

The member country that is occupying the chairmanship of the CDCC Meeting of Ministers shall also serve as Chairman of the Monitoring Committee. The elected Bureau will also serve as the Bureau of the Monitoring Committee until the next CDCC meeting.

### Article 7

In the absence of the Chairperson of the Monitoring Committee during the session or part thereof, the respective vice chairpersons shall carry out the function of chairperson in the order in which they were elected.

### Article 8

The Director of the ECLAC Subregional Headquarters for the Caribbean shall perform the duties of Secretary at the meetings.

### Article 9

The member countries in attendance shall approve the meeting's agenda and programme during the first session.

## Chapter III OBJECTIVES AND FUNCTIONS

### Article 10

The objectives of the Committee are:

1. To maintain an up-to-date CDCC strategy, with a clear vision of actions in the short, medium and long term, in fulfilment of the resolutions approved at the CDCC meetings of ministers;
2. To draft and to follow up on the biennial work programme and the annual budget approved by ECLAC for its Subregional Headquarters for the Caribbean, as well as the presentation of its report to the CDCC meetings of ministers incorporating proposals for programming, projects and administrative aspects related to the execution of the budget of the Subregional Headquarters of ECLAC for the Caribbean.

**Article 11**

The Committee shall serve as a consulting agency of the Caribbean Development and Cooperation Committee. Its function is to fulfil the objectives outlined in Article 10 of the present Rules of Procedure.

Chapter IV  
**REPRESENTATION, QUORUM AND VOTING**

**Article 12**

The Committee shall be composed of the CDCC member States and associate members.

**Article 13**

The credentials of the delegations of member States and associate members attending the meeting of the Committee shall be delivered to the secretariat of the Subregional Headquarters of ECLAC for the Caribbean before the commencement of the meeting in question.

**Article 14**

The Secretary shall be responsible for verifying the quorum and for reporting thereon at the beginning of the first session of each meeting. The Committee shall go into session provided a simple majority of its members are in attendance.

**Article 15**

Seven days before the meeting, the Director of the ECLAC Subregional Headquarters for the Caribbean, in consultation with the Chairman of the CDCC meeting of ministers, shall ascertain the existence or otherwise of the stipulated quorum. If a quorum does not exist, the Director of the ECLAC Subregional Headquarters for the Caribbean shall enter into consultations with the relevant member countries with a view to obtaining same. In the event a quorum is not achieved within five days thereafter, the Director, in consultation with the Chairman of the CDCC meeting of ministers, shall proceed to postpone the meeting and notify the member States of the new proposed dates for the meeting.

**Article 16**

In meetings of the Committee, each participating member State shall have one vote. However, the Committee shall seek to adopt its procedural as well as its substantive decisions by consensus. In the event that such consensus is not achieved, procedural matters shall be decided by a simple majority of the member States present and voting. Substantive matters shall be decided by a two-thirds majority of the members present and voting. The decision as to whether a matter is procedural or substantive shall be the prerogative of the Chairperson. Any appeal of the decision as to whether a matter is procedural or substantive shall be immediately put to a vote and will be adopted on the basis of a two-thirds majority of the members present and voting.

**Article 17**

Voting in the Committee shall be by a show of hands. After the Chairperson has announced the beginning of the voting, no delegate may interrupt unless on a point of order related to the manner in which the voting is being carried out.

**Article 18**

The Chairperson of the Committee shall not participate in the voting unless he or she is the sole representative of his or her country.

Chapter V  
**DELIBERATIONS AND RECOMMENDATIONS**

**Article 19**

At the commencement of each meeting of the Committee, the Secretary shall present a report on the activities carried out by the secretariat since the previous meeting.

**Article 20**

Working groups may be established to deal with specific issues and shall submit reports and, as appropriate, working documents for the consideration of the Committee.

**Article 21**

The Chairperson of the Committee shall open and adjourn each session of the meeting, recognize speakers in the order in which they request the floor, decide on points of order, submit issues to a vote and proclaim the resolutions adopted by the Committee. The Committee shall convene in closed session with the exception of its inaugural and closing segments. However, the Committee shall be at liberty to invite the participation of individuals and agencies to address specific agenda items.

**Article 22**

The Chairperson of the Committee may also propose time limits for interventions by delegations, a limit on the number of speeches by each delegate on a single topic, closure of the list of speakers, and the suspension or closure of debate. The Chairperson may call the attention of speakers to the fact that their observations are not pertinent to the topic under discussion.

**Article 23**

The order for the consideration of motions shall be as follows: suspension of the session, adjournment of the session, postponement of debate on the matter under discussion, closure of debate on the matter under discussion.

**Article 24**

The proponent of a motion may withdraw it at any time before it comes up for a vote provided that the motion has not been the subject of an amendment. However, a motion, which has been withdrawn, may be presented again by another delegation. When a proposal has been approved or rejected, it may not be examined again.

**Article 25**

At the final stages of each meeting, the Secretary of the Committee shall present the corresponding draft report for consideration.

Chapter VI  
**GENERAL PROVISIONS**

**Article 26**

The working languages of the CDCC should be used at the meetings. Official press statements may be issued by the Chairperson and the Secretary of the meeting.

**Article 27**

The membership of the CDCC is responsible for its participation in the meetings.

**Article 28**

Amendments of the present Rules of Procedure shall be adopted at a meeting of ministers and must be approved by two thirds of the member States represented.

**Article 29**

Circumstances not foreseen in the present Rules of Procedure shall be decided upon by the Committee, in accordance with the rules and practice of ECLAC and of the United Nations.

**Article 30**

Any initiative which violates or contradicts the present Rules of Procedure, shall be considered invalid.

